



S. FERNANDEZ
ASSESSMENT & CONSULTING, LLC
LICENSED SCHOOL PSYCHOLOGIST
ASSESS • SUPPORT • EMPOWER
Building Brighter Futures



Notice of Privacy Practices

This notice describes how your health information may be used and disclosed and how you can get access to this information.

PLEASE REVIEW IT CAREFULLY.

S. Fernandez Assessment & Consulting, LLC is committed to protecting the privacy of your health information. This Notice of Privacy Practices explains how we may use and disclose your protected health information (PHI) and your rights under the Health Insurance Portability and Accountability Act (HIPAA) and applicable Florida laws.



OUR RESPONSIBILITIES

- Keep your health information private and secure.
- Use and disclose your PHI only as described in this notice.
- Follow the terms of this notice that is currently in effect.
- Notify you if a breach of your unsecured PHI occurs.
- Provide you with a paper copy of this notice upon request.



YOUR RIGHTS

You have the right to:

- Request a copy of your health information.
- Request an amendment to your health information.
- Request a record of disclosures of your health information.
- Request restrictions on certain uses or disclosures.
- Request confidential communications.
- File a complaint if you believe your privacy rights have been violated.
- Receive a copy of this notice.



HOW WE PROTECT YOUR INFORMATION

- We use administrative, physical, and technical safeguards to protect your PHI.
- We limit access to your information to authorized personnel only.
- We store records securely in electronic and/or paper format.
- We follow HIPAA security standards and maintain a Business Associate Agreement (BAA) with service providers who have access to your PHI.



QUESTIONS OR COMPLAINTS

If you have questions about this notice or believe your privacy rights have been violated, please contact:

- ☎ 954-998-6401
- ✉ info@sfernandezassessment.com
- 📍 S. Fernandez Assessment & Consulting, LLC
Miami-Dade, Florida

You may also file a complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, at www.hhs.gov/ocr. Filing a complaint will not affect the services you receive, and you will not be retaliated against for filing a complaint.



HOW WE MAY USE AND DISCLOSE YOUR HEALTH INFORMATION

We may use and disclose your PHI for the following purposes:

- To provide psychological and educational assessment services.
- To communicate with you about appointments, services, and treatment related information.
- To share information with other providers, schools, or agencies involved in your care, with your written authorization.
- To handle billing and payment for services (for private pay clients and other authorized parties).
- To meet legal, regulatory, or professional requirements.
- To protect the health, safety, or welfare of you or others when required by law.



USES AND DISCLOSURES THAT REQUIRE YOUR WRITTEN AUTHORIZATION

We will obtain your written authorization before using or disclosing your PHI for purposes not described in this notice, including, but not limited to:

- Sharing information with schools, outside providers, or agencies not involved in your care.
- Marketing or promotional communications (not applicable to this practice).
- Any other use or disclosure not permitted by law without your authorization.
- You may revoke your authorization in writing at any time, except to the extent that we have already relied on it.



OTHER PERMITTED USES AND DISCLOSURES

We may also use or disclose your PHI without your authorization in the following situations, as permitted or required by law:

- To comply with state or federal laws.
- For public health activities, such as reporting abuse, neglect, or threats to safety.
- To respond to lawful requests by law enforcement.
- To prevent a serious threat to health or safety.
- For health oversight activities, audits, or professional licensing matters.
- For legal proceedings, such as court orders or subpoenas.



CHANGES TO THIS NOTICE

We reserve the right to change this notice at any time. The new notice will be effective for all PHI that we maintain. The **current** notice will always be available on our website and upon request.

Effective Date: September 28, 2026
S. Fernandez Assessment & Consulting, LLC